

2021 Bylaws

Indian Hill Country Club, Inc.



-1899-

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ARTICLE I – ORGANIZATION AND OBJECTIVE

1. NAME

The Club is Incorporated as a Non-Stock Corporation, under the Laws of the State of Connecticut as Indian Hill Country Club, Inc.

2. PURPOSE

The Purpose of the Club is to provide facilities for golf and social activities for its members.

3. ADDRESS

The Club's principle place of business shall be at 111 Golf Street, Newington, CT 06111.

4. SEAL

The Corporate Seal shall be in the form registered with the Secretary of State of Connecticut. The Seal shall be kept in the Indian Hill Business Office.

5. PROPERTY AND AFFAIRS

All leased property and affairs of the Indian Hill Country Club, hereinafter referred to as the Club, shall be under the management of the Board of Directors, which shall hereinafter be referred to as the Board. The Club functions and operates in accordance with a Lease agreement with the Town of Newington, the owner of the property and all appurtenances thereon, hereinafter referred to as the Town.

ARTICLE II – GOVERNMENT

1. BOARD OF DIRECTORS

A. The Board shall be responsible for the general management of the Club and shall exercise all powers necessary for the well-being and continuing operation of the Club. The Board shall be responsible for establishing and enforcing all Rules, Policies, and Administrative procedures in accordance with the Bylaws.

B. Eligibility for the Board, or active Board of Directors, must be a member in good standing. Members on Leave of Absence may be eligible for the Board. Any

member serving on the Board may apply to the Membership Committee in writing to request a Leave of Absence. The Board of Directors shall review, discuss, and vote on the application while also considering whether the member will remain eligible for the Board.

C. The affairs of the Club shall be managed by a Board of nine Directors, which shall include four Officer positions. Directors shall be elected by the Membership for a term of 3 years. Not more than three Directors shall be elected for a full term in any one year. Each director shall have one vote when voting on Club business. Any motion which ends in a tie shall be defeated for lack of majority.

D. The Board shall establish, enforce, and administer policies and procedures in accordance with the Bylaws and shall have authority to enter contractual relationships with outside agencies; including, but not limited to, the Golf Professional, Golf Course Superintendent and Food Service Company. All such contractual relationships shall be ratified by a majority of the Board and recorded in the minutes. Original copies of contracts shall be kept on file in the IHCC office and shall not be removed for any reason.

E. Board of Director members may form committees to affect the scope of their responsibilities. Such committees shall consist of club members and/or unpaid independent consultants. The Board must give a majority approval before any committee retains an individual for employment. e.g., Golf Professional, Golf Course Superintendent, Office Manager, etc. The Board must also give a majority approval before any employee is to be dismissed.

2. VACANCIES OF THE BOARD AND REMOVAL

Any vacancy(s) occurring on the Board shall be filled by the recommendation of the President and a majority vote of the Directors in office. The person(s) elected to fill such vacancy(s) shall hold office only until the next annual Membership Meeting. At that time, the Membership shall vote to fill the unexpired term after having elected no more than three Directors to the full term. Any member of the Board who is absent for more than three of the Board's regular meetings within any calendar year, shall be subject to removal at the discretion of the Board. The seat(s) vacated shall be filled as prescribed above.

3. INDEMNIFICATIONS

The Club shall indemnify and hold harmless, any Officer or Board Member of the Club, past or present, from and against all claims and liability due to having been an Officer or a Board Member. The indemnification shall include any judgment, decree, fine or penalty imposed by a court of competent jurisdiction, as well as reasonable legal fees as determined by the Board,

provided such liability is not the result of charges involving willful misconduct, fraud or wanton negligence for which the Officer or Board Member is found culpable.

4. LIABILITY OF DIRECTORS

To the fullest extent permitted by law, no Director or Officer of the Club shall be personally liable to the Club or its members.

5. NOMINATING & ELECTION COMMITTEE

A. NOMINATING & ELECTION COMMITTEE

On or before July 1 of each year, the President shall appoint a Nominating & Election Committee. The Nominating & Election Committee will nominate candidates and conduct the election of new Board Members. This Committee shall be comprised of three Club members, of which one shall be a Director of the Club and two shall not currently be Directors. The election will take place at the Fall Membership Meeting.

B. NOMINATIONS

In seeking candidates, the Nominating & Election Committee shall invite written recommendations for candidates from the voting membership of the Club. Recommendations shall be accompanied by a written summary of a proposed candidate's qualifications. The recommendations and summaries must be provided to the Nominating & Election Committee no later than September 1st. Written summaries are not required for current Directors seeking re-election.

The Nominating & Election Committee shall interview each candidate. Each candidate is expected to state the reason for wanting to become a Director and their willingness to serve faithfully if elected.

Based on the interviews and the written summaries of qualifications, the Nominating & Election Committee shall select a slate consisting of one nominee for each position to be filled and will post the slate to the membership by September 15th. The Nominating & Election Committee will also notify any candidate who was interviewed, but not slated as a nominee, of their right to file a petition for inclusion on the Fall Membership Meeting voting ballot.

C. ELECTION BALLOT

The ballot shall contain the names of those candidates recommended by the Nominating & Election Committee.

If there are no nominees that have been submitted by petition, then a vote of the membership will not be required. The Chairman of the Nomination & Election Committee

will provide a unanimous vote for all candidates slated by the Nomination & Election Committee to the Secretary of the Board at the Fall Membership Meeting.

Any candidate who had been interviewed but not selected to be on the Nominating & Election Committee's recommended slate can be placed on the ballot by the following procedure:

- Any candidate obtaining the signatures of at least 15% of the voting members of the Club may file a petition for inclusion on the ballot. The petition accompanied with the voting member's signatures must be presented to the Nominating & Election Committee by September 30th.
- The Nominating & Election Committee shall post to the membership by October 10th notice of this election together with a complete list of the candidates for the Board. The list shall include the Nominating & Election Committee's slate and any names submitted by petition as provided for above. This notice will contain instructions for how the election will be conducted.
- The President, or Presiding Officer of the November meeting, shall appoint three (3) tellers, who are neither candidates for the Board nor Board Members, to tally and certify the election results to the Secretary. If required, the Secretary shall then attest to the election results. Candidates receiving a plurality of the vote shall be declared elected.

D. ELECTION OF DIRECTORS AND OFFICERS

The election results shall be announced at the Fall Membership Meeting. All newly elected Board Members will assume their responsibilities immediately following the announcement. Immediately following the November meeting, the newly elected Board shall meet and elect from their number, the Officers who will take official office on January 1st. The Officers to be elected are President, Vice President, Secretary and Treasurer. One person may not occupy two elective offices.

6. PRESIDENT

The President shall:

- Serve as Chief Executive Officer of the Club.
- Call meetings of the Board and membership as necessary.
- Preside at all meetings of the Board and membership.
- Have general supervision of the affairs of the Club.
- Sign, on behalf of the Club, contracts and such other instruments as the Board may direct, including such notes or other evidence of indebtedness as may be authorized by

the Board.

- Perform other duties as the Board may prescribe or as may be imposed by the law.
- Appoint Directors to various committees and designate committee chairmen, subject to the confirmation of the Board.
- Be Ex-Officio, a member of every committee.
- Appoint a Nominating & Election Committee which shall provide a slate of Officers for the following year.

7. VICE PRESIDENT

The Vice President shall perform the duties of the President in his absence or disability.

8. SECRETARY

The Secretary shall:

- Have custody of the Corporate Seal.
- Give notices of all meetings of the Board and membership.
- Attend all meetings of the Board and membership and keep a record of all votes taken and business transacted.
- Keep minutes at all meetings.
- Perform such other duties as the Board may prescribe or as may be imposed by the law.

In the absence of the Secretary an assistant shall perform these duties as designated by the President. See ARTICLE IX for Secretaries duties relative to these Bylaws.

9. TREASURER

The Treasurer shall:

- Chair the Finance Committee.
- Have custody of all monies and securities of the Club.
- Take such steps that are necessary to enforce the rules of the Board concerning members who are delinquent in payment of dues and other financial obligations to the Club.
- Perform such other duties as the Board may prescribe or as may be imposed by the law.

In the absence of the Treasurer, an Assistant Treasurer, as designated by the President, shall perform these duties.

10. NUMBER, ELECTION & TENURE OF OFFICERS

The Officers of the Club shall consist of a President, Vice President, Secretary and Treasurer. All four officers shall be elected by the Board at the first meeting held after the Fall Meeting of the Membership.

11. REMOVAL

Any officer shall be subject to removal from office, at any time, by an affirmative majority vote of the members of the Board.

12. AUTHORITY AND FORMS OF SIGNATURE

All checks, drafts, or orders for payment of monies in excess of \$2,000 shall be signed by any two designated Officers of the Board. All checks, drafts or orders for payment of monies less than \$2,000 may be signed by one designated Officer of the Board.

The Office Manager will be allowed to sign checks not to exceed \$1,000 and cosign all checks in excess of \$2,000.

13. SURETY BOND

All Officers and employees of the Club who handle money or property shall be bonded at the Club's expense in such amounts and within such securities as the Board of Directors deems appropriate.

14. OFFICE MANAGER

The Board of Directors shall employ an Office Manager who is responsible, through the President and to the Board of Directors, for all operations and the daily administration of Club business in accordance with the Policies, Rules and Bylaws established by the Board.

The Office Manager shall:

- Keep regular books of accounts, receipts and disbursements of the Club.
- Deposit and disburse the funds of the Club in such a manner as shall be designated by the Board of Directors through the Treasurer.
- Render to the Treasurer an account of the transactions and the financial condition of the Club to be reported to the Board of Directors monthly or sooner if a situation occurs which will impact the Club's ability to do business or meet its financial

obligations.

ARTICLE III – MEETINGS OF THE BOARD OF DIRECTORS

1. MEETINGS

All meetings of the Board of Directors shall be held on Club property.

A. REGULAR MEETINGS

A member may request to be put on the Agenda by notifying the IHCC office no later than the tenth of the month in which he would like to be present. The Member will be first on the Agenda, and after the member takes their leave the Board of Directors meeting will be conducted. The Board shall meet on the fourth Wednesday of every month. The President, (or in his absence the presiding Director) may declare the meeting to be in executive session for individual matters deemed sensitive or best considered in private.

B. SPECIAL MEETINGS

Special meetings of the Board may be called by the President, or one-third of the membership of the Board, only the business for which the special meeting is called may be considered at such meetings.

Members may also call special meetings of the Membership through a petition. Prior to posting a petition the member (s) must file the petition with the Office Manager. The Board of Directors shall then schedule a meeting with the authors of the petition within 10 days from the date the petition is filed with the Office Manager. The issue will be discussed at the meeting and the Board shall respond to the authors within 10 days. If the issue is not resolved, then the members may submit the petition to the Office Manager and it shall be posted pursuant to the guidelines.

- The petition shall include the names of the sponsoring members for the meeting but may not include the name (s) of other members, guests or employees.
- The language of the petition shall not be offensive or harassing in any manner. The Board reserves the right to modify such language but not change the original intent of the petition.

If the issue is not resolved after the meeting with the Board and receipt of the Board's response, the petition shall be submitted to the Office Manager who shall post the actual petition in the designated area. The petition must have the date it is posted on it

and no petition may be posted for more than 21 days. At 3:15 p.m. on the 21st day from the posting the Office Manager shall remove such petition.

- The petition shall only be posted on the bulletin board between the card room and the grillroom or in the locker rooms. The Office Manager shall immediately remove any petition which has been moved to an unauthorized area.
- The petition must obtain the signatures and membership numbers of fifteen (15%) percent of the members in good standing within the continuous 21 days posting to qualify for a Special Meeting.
- The Office Manager and staff shall validate the signatures and standings. Once a petition becomes “qualified” for a Special Meeting, the rules of a Special Meeting shall apply. Any petition which does not obtain the requisite signatures within the continuous 21-days shall be null and void. A petition which has been deemed null and void may not be resubmitted to the Board for a minimum of 90 days, at which time the petition must again be submitted in accordance with the guidelines outlined in the section.
- This Section will not affect ARTICLE II, Section 6 (Nominating & Election Committee) in any manner.
- No business other than that specified in the notification shall be transacted.

C. MINUTES OF MEETINGS

Approved minutes of all Board meetings shall, within 24 hours of their approval, be posted in the IHCC office accessible to the membership.

2. NOTICE

An agenda of all regular and special meetings of the Board shall be given by the Secretary to each member of the Board at least seven days prior to the meeting. Such notices may be waived for special meetings. Notices for special meetings may be given verbally, in writing, or by telegram. Notices mailed to a member of the Board at their last known place of business or residence, at least 72 hours before the time of the special meeting, shall be sufficient notice.

3. QUORUM OF THE BOARD

A majority of the Membership of the Board shall be necessary at any meeting to constitute a

quorum to transact business.

4. RULES OF PROCEDURE

The Board may adopt rules for conducting its business. In the absence of such rules, or for points not covered in such rules, Roberts Rule of Order shall govern.

ARTICLE IV - MEETINGS OF THE MEMBERSHIP

1. FALL MEMBERSHIP MEETING

One meeting of the Members shall be held every calendar year, in November. If for any reason the meeting cannot be held as herein provided, the President shall call a Special Meeting of the Membership in lieu of and for the purpose of said meeting. Notices for this meeting shall be mailed to each member 10 days prior to the time of such meeting.

2. SPECIAL MEETINGS

Special meetings for the Membership shall be called by the Secretary upon request of a majority of the Members of the Board. Notice of a special meeting shall set forth the purpose of the meeting and shall be mailed to each member 10 days prior to the time of such meeting. No business other than that specified in the notice shall be transacted.

3. NOTICE

Written notice of any meeting shall be sent by the Secretary to the members at their address, as recorded upon the books of the Club, at least ten days prior to the meeting. Such notice shall state the place, date, hour and purposes of the meeting for which it is called.

4. QUORUM OF THE MEMBERSHIP

Twenty percent (20%) of the members shall constitute a quorum for any membership meeting, and unless a quorum shall be present, no business shall be transacted except to adjourn to a later date.

5. RIGHT TO VOTE

All members in good standing have the right to vote. No membership category shall be entitled to more than one vote.

6. RULES OF ORDER

The Rules of Order as contained in Robert's Manual when not inconsistent with these Bylaws shall govern all meetings of the Club.

7. REPORTS TO MEMBERSHIP

The Treasurer shall submit to the Membership at the Fall meeting each year, a report on the condition of the Club and its property, and an account of the financial status of the Club.

ARTICLE V – COMMITTEES

1. APPOINTMENTS

A. For the efficient management of Club Business, the Board shall be assisted by the following standing Committees and such temporary committees as it deems necessary:

- Executive Committee
- House Committee
- Membership Committee
- Finance Committee
- Greens Committee
- Golf Committee

B. The President shall designate the Chairman of all Committees to serve for one year with approval of the Board. The President shall add to or combine each of these committees as deemed appropriate for the efficient operation of the Club.

C. The Chairman of each committee may appoint any number of members deemed appropriate by the Chairman who shall be approved by the Board.

2. STANDING COMMITTEES, TENURE AND PROCEDURES

A. All committees shall be subject to the direction and control of the Board of Directors and shall have tenure of one year. The Board shall approve the appointment of every Committee Chairman. Where the term "recommend" or terms of similar import occur in relation to the activities of the various committees, it shall mean recommend to the Board for approval. Each committee shall have the right to add to its number from the active memberships as it may find convenient or necessary.

- B. All standing Committees shall determine Rules, Policies and administrative procedures as it deems advisable to the good order and continuing operation of the Club.
- C. During its tenure, each Committee shall develop a proposed operating and Capital Improvement budget for the following year, which shall be submitted to the Finance Committee for correlation and review on or before September 1 of the then operating year.
- D. Each Committee shall report to the Board at its regularly scheduled monthly meeting, either through the Chairman or Board Committee Member, activities related to the Committee during the period, and projected monthly activities.

3. AD HOC COMMITTEE

The Board may also, from time to time, create Ad Hoc Committees as it deems advisable.

4. EXECUTIVE COMMITTEE

The Executive Committee shall consist of the Club President, who shall act as Chairman, the Vice President, Secretary, Treasurer, Chairman of the House and the Greens Committee Chairman. The Executive Committee shall coordinate and present to the Board, Long-Range Plans and Programs.

5. HOUSE COMMITTEE

The House Committee shall have charge of the Clubhouse. This shall include enforcing all Rules for Clubhouse use and admission of visitors. It shall be responsible for administering the contract and lease in force for the food service.

6. FINANCE COMMITTEE

The Finance Committee shall be comprised of the President, Treasurer and other Board Members as appointed by the President.

- A. The Finance Committee shall review, adjust and coordinate proposed budgets of operating committees and administrative staff. Preliminary Operating and Capital Improvement budgets for the coming year shall be submitted to the Board at the October Board Meeting. All expenditures in excess of \$3,500, whether budgeted or not, shall be put out for bid to not less than three (3) vendors and filed with the committee. The Board may after the deadline for

filing such bids with the committee, accept one which it feels best serves the interest of the Club. The Board may also reject all bids.

- B. The Finance Committee shall pass recommendations on requests for expenditures, including but not limited to, Capital expenditures not covered by the approved budget. Said request, whether recommended favorably or not by the Finance Committee, requires approval by the Board.
- C. The Finance Committee must also prepare the budget, make appropriate reports to the Board, and present the financial status of the Club at the Club Membership Meetings.
- D. The Finance Committee shall, two months before the date of expiration, review all sustaining insurance policies, protecting the Club for adequate coverage of liability, and recommend to the Board additions or deletions for review and approval.
- E. The Finance Committee shall recommend a suggested schedule of dues and/or assessments for the ensuing year, no later than the September meeting of the Board. This committee shall also propose interim dues and/or assessments throughout the year to meet fiscal requirements.

7. GREENS COMMITTEE

The Greens Committee shall have charge and management of the Club grounds and Buildings, including their contents other than the Clubhouse and Pro Shop. It shall enforce all rules as to use of the grounds of the Club. It shall have sole power to determine when the course is open or closed for play. It shall approve all repairs and purchases of grounds equipment and supplies, and perform such other duties as usually pertain to a Greens Committee. It shall recommend to the Board for the position of Golf Course Superintendent.

8. GOLF COMMITTEE

- A. The Golf Committee shall be charged with recommending the selection and the supervision of the Club Professional. It shall control the Pro Shop and its activities, or such other duties as usually pertain to and are under the direction of the professional. It shall be responsible for the enforcement of USGA and Local Rules of play on the course, member and/or guest conduct. It shall establish and control handicap and Tournament Committees. The Golf Committee shall recommend and enforce the fees for guests of members.
- B. The Committee shall be responsible for completion of Golf Schedules for the Club and outside events to be submitted to the Board no later than

September 15th of each year for the following year.

- C. Once approved, the Committee shall publish a Schedule of Events and enforce its compliance. It shall receive and recommend requests for change, provided the Membership is given sufficient notice of such changes.
- D. The Committee shall be responsible to work with the Town of Newington, Parks and Recreation Director in compliance with the Town of Newington lease regarding Resident and Senior play.

9. MEMBERSHIP COMMITTEE

- A. The Membership Committee shall be responsible for conducting all aspects of Membership activities set forth in Article VI herein. It shall recommend quotas for various Classifications of Membership and overall Membership. It shall weigh and balance said quotas in the best interests of the Club to attain Long Range goals.
- B. The Committee shall review and make recommendations for requests for change of Classification of Membership, requests for Leave of Absence, and other such Membership matters that require the attention of the Club.
- C. The Membership Committee shall be responsible for the General conduct of the Membership and recommend and enforce Policies governing the structure and privileges of various Classifications.

ARTICLE VI – MEMBERSHIP

1. CLASSIFICATION OF MEMBERSHIP

The Membership shall be composed of the Classifications listed in Article VI, Section 2 Membership Classifications. A Member in good standing is a Member of any of the Golfing Membership Classifications whose financial obligation to the Club is current and fulfilled, and who is neither under suspension nor expulsion. The maximum number of Members in each Classification is determined by the Board of Directors.

The following definitions apply to this section relative to any available discounts:

- Student – Age 22 and under with a student I.D.
- Junior – Age of less than 26 years old
- Senior – Age 62 and above

2. MEMBERSHIP CLASSIFICATIONS

Effective January 1st 2020 the following classifications represent all membership categories available to new members. The Membership committee, through the IHCC Business Office, can provide more information relative to these categories as well as the current required Dues, Fees and Assessments.

A. FAMILY UNLIMITED MEMBERSHIP

- i. Consists of the Head of Household, spouse and/or dependent children less than 24 years of age. All family members will have unlimited playing privileges on weekdays and will have preferred starting times on weekends and holidays. Dependent children over 24 may remain in this category while attending school or serving in the Armed Forces.
- ii. Two (2) half-size lockers and one (1) membership vote are included to designated family members.
- iii. This membership category qualifies for the Membership Rewards Program as designated by the Board of Directors.

B. FAMILY MEMBERSHIP

- i. Consists of the Head of Household, spouse and/or dependent children less than 24 years of age. All family members will have unlimited playing privileges on weekdays and one (1) designated family member will have preferred tee times on weekends and holidays. Dependent children over 24 may remain in this category while attending school or serving in the Armed Forces.
- ii. Two (2) half-size lockers and one (1) membership vote is included for a designated family member.
- iii. This category qualifies for the Membership Rewards Program as designated by the Board of Directors.

C. FAMILY LIMITED

- i. Consists of the Head of Household, spouse and/or dependent children less

than 24 years of age. This category has the same playing privileges as the Family category, except it does not allow for preferred tee times on weekends and holidays for any family member. Dependent children over 24 may remain in this category while attending school or serving in the Armed Forces.

- ii. Two (2) half-size lockers and one (1) membership vote is included for a designated family member.
- iii. This category qualifies for the Membership Rewards Program as designated by the Board of Directors.

D. FAMILY YOUNG ADULT

- i. Consists of the Head of Household, spouse and/or dependent children less than 24 years of age. The Head of Household and spouse must be at least eighteen (18) years of age but below thirty-six (36) years of age. All family members will have unlimited playing privileges on weekdays and will have preferred starting times on the weekends and holidays.
- ii. Two (2) half-sized lockers and one (1) membership vote are included to designated family members.

E. SINGLE UNLIMITED

- i. Consists of members at least eighteen (18) years of age. This category has unlimited playing privileges on weekdays, weekends and holidays.
- ii. One (1) half-size locker and one (1) membership vote are included.
- iii. This category qualifies for the Membership Rewards Program as designated by the Board of Directors.

F. SINGLE LIMITED

- i. Consists of members at least eighteen (18) years of age. This category has playing privileges the same as Single Unlimited, except it does not allow for preferred tee times on weekends and holidays.
- ii. One (1) half-size locker and one (1) membership vote are included.
- iii. This category qualifies for the Membership Rewards Program as designated by the Board of Directors.

G. WEEKDAY

- i. Consists of members at least eighteen (18) years of age. This category has playing privileges before 12pm on weekdays and does not permit playing privileges on weekends and holidays.
- ii. One (1) half-size locker and one (1) membership vote are included.

H. YOUNG ADULT

- iii. Consists of members at least eighteen (18) years of age but below thirty-six (36) years of age. This category has unlimited playing privileges on weekdays, weekends and holidays.
- iv. One (1) half-size locker and one (1) membership vote are included.

I. JUNIOR

- i. Consists of members under the age of twenty-six (26). This category has playing privileges the same as Single Unlimited category, except it does not allow for preferred tee times on weekends and holidays.
- ii. One (1) half-size locker and one (1) membership vote are included.

J. JUNIOR 1

- i. Consists of members over the age of twenty-six (26) but under the age of twenty-eight (28). These members must have been Junior category members to be eligible to be Junior 1 category members. This category has playing privileges the same as Single Unlimited category, except it does not allow for preferred tee times on weekends and holidays.
- ii. One (1) half-size locker and one (1) membership vote are included.

K. CORPORATE

Membership in this category is to be held in the name of the corporation, partnership or other business entity. It offers the option of Single Unlimited or Single Limited membership classifications.

This category is subject to the Application and Election procedures set forth in SECTION 4 of this ARTICLE VI.

L. OTHER CLASSIFICATIONS

Prior to January 1, 2013 other membership classifications were available to members of the Club. (See Below). Any member in one of these classifications prior to Jan 1st 2013 may continue in that classification until resignation of the membership to the Club or no longer qualifies for the particular classification. Effective January 1, 2013 no current member may transfer into or between these classifications.

- Limited Plus
- Junior Legacy
- Legend Family Limited
- Legend Family Unlimited
- Legend Unlimited
- Legend Limited
- Social Membership

3. TRANSFER OF MEMBERSHIP

A member may not transfer their Membership to any other person, family, firm or Corporation.

4. APPLICATION AND ELECTION PROCEDURES

- A. Membership to the Club shall be pursued through an application directed to the Chairman of the Membership Committee. Each application shall be supported in writing by at least two (2) voting Club Members in good standing, unless the Membership Committee waives the sponsor requirement.
- B. Upon application, all applicants are responsible for payment of half of the existing Initiation Fee. Upon acceptance to full membership, the balance of the existing Initiation Fee is due. This fee is determined annually by the Board of Directors. The Initiation Fee is non-refundable. Refunds will be considered in the event of denial of said application.
- C. The Membership Committee shall interview each Candidate and make inquiries regarding financial ability and performance in other organizations.
- D. The Candidate shall be provided with a copy of the Membership Bylaws and shall confirm full understanding and acceptance to the Membership committee.

- E. The Membership Committee shall submit to the Board its recommendations concerning such candidate for acceptance.

- F. Applications will be considered for acceptance at the monthly Board of Directors meeting. Election to Membership shall be by a vote of a majority of the Board.

- G. Upon election, each Candidate shall be so notified by the Chairman of the Membership Committee. Upon full payment of Initiation Fee and Dues, they shall become a member in good standing with all rights and privileges thereof.

- H. Membership shall be governed by such Rules of Admission, Retention, Withdrawal, and Expulsion as the Bylaws shall prescribe.

- I. All dues and assessments represent an annual commitment. However, new members' annual dues will be adjusted/reduced the first year based on the month that they join the Club in accordance with the following schedule:

Prorated Schedule for Membership Dues

A new member submitting an application after May 31st will be liable only for a percentage of the annual Dues as stated in chart below. The applicant, if accepted, will also be liable for the current Initiation Fee. Should an assessment be imposed after the date the member obtained membership, the new member may be liable for some percentage of the new assessment. This plan supersedes the Annual Commitment aspect of membership until December 31st of the year the affected member joined.

January	100%
February	100%
March	100%
April	100%
May	100%
June	100%
July	80%
August	60%
September	40%
October	20%
November	8%
December	4%

- J. Newington Residents are entitled to a 25% discount on Dues and Initiation Fees during the first calendar year of membership only.

5. CONDITIONS OF TERMINATIONS

If a Membership is terminated by death, consideration will be given to reducing or removing the liability for dues for the remainder of the calendar year.

6. SUSPENSION AND EXPULSION

- A. The conduct of any member or guest of the Club shall, at all times on the Club premises, be proper and fitting in accordance with the Rules of the Club. The President will convene a committee made up of three (3) members of the Board to review all written complaints lodged against members. After investigation, the committee shall make recommendations to the Board of Directors for approval.
- B. Upon written complaint, on which disciplinary action for cause has been approved by the Board, the cited member or members shall be entitled to a notice and receive a hearing before the Board of Directors if they so desire. The term "Cause" for purposes herein shall include, but not be limited to, disorderly conduct at the Club and conduct endangering the good order, welfare or character of the Club. The Board of Directors is authorized for cause, in its sole and absolute discretion, to suspend, expel, or otherwise discipline any member.
- C. No Member can be suspended or expelled from the Club without approval of a majority vote of the Board of Directors, and such suspension or expulsion shall be final. A Member expelled for any reason, financial or otherwise, may make written petition to the Board of Directors for reinstatement at any time subsequent to expulsion. The Board of Directors, by similar vote, may rescind such action and reinstate the member at its discretion.
- D. Suspension, however, shall not relieve a member of any financial obligation to the Club, but merely suspends all the Member's privileges to the use of all Club facilities. Remaining annual dues are required to be paid in full upon suspension or expulsion.

7. REINSTATEMENT OF MEMBERSHIP

Any person whose Membership at Indian Hill Country Club was terminated by

resignation while in good standing, may be reinstated to the same class of membership or membership of their choice during the calendar year following the effective date of the resignation. The reinstated member will be liable for that calendar year's full Dues and all assessments. If a member resigns for a full calendar year, they must reapply for membership and be subject to the prevailing Initiation Fee.

8. GUEST PRIVILEGES

The Golf Committee shall be responsible for enforcing, reviewing, and disciplining any member or guest found to be abusing guest privileges. No guest shall be allowed golf privileges for more than two (2) times per month, regardless of how many members may introduce the guest. The current green fees are applicable to all guests.

- A. TOURNAMENTS - No member may be a guest of another member.
- B. WEEKEND & HOLIDAYS - One (1) guest per member.

9. DUES

Membership at IHCC is based on a full calendar year. Dues for the entire year are due in January. However, the Club offers a payment schedule of twelve (12) monthly payments for the convenience of its Members. The twelve (12) month payment schedule runs from January 1st through December 31st.

A. Credit Card Policy

All Dues and Charges may be paid with credit cards acceptable to the Club.

Members may elect to have their monthly charges automatically charged to a credit card. If a member elects to pay by credit card the charge will automatically take place on the 15th of each month for the prior month's charges.

Whether or not a Member elects to have their credit card automatically billed monthly, all Members must have a valid card on file with the IHCC Business Office. This card will only be charged in the event a Member's account goes past due in accordance with ARTICLE VI, SECTION 10.

The club will pay for credit card processing fees for Member's charges. Any other non-processing credit card fees (e.g. Chargeback's) will be charged to the Members account.

10. DELINQUENT POLICY

Dues, Charges and Assessments will be billed on the 1st of each month and must be paid by the 20th of the Month. Delinquents will be posted if current charges are not received

by the 25th of the month and a Late Fee of 3% of the total indebtedness will be charged to the Member's account. If the Member's account remains delinquent for one (1) month, the Club will charge the Member's credit card on file. If the attempted charge is unsuccessful, and the account remains delinquent after two (2) months, all Club privileges will be suspended. The Pro Shop, Restaurant, and Golf Chairman will be notified of the Member's suspension and will enforce such suspension. If the account remains past due for three (3) consecutive months, a registered letter signed by the Treasurer will be sent terminating the Membership. If the member does not pay the full indebtedness within 15 days, the account will be turned over the Club's Attorney for collection. Suspension or termination shall not relieve the Member of any financial obligation to the Club and the Member shall be liable for any costs incurred in effecting collection including reasonable Attorney and Court Fees. The Treasurer will enforce this policy.

11. LEAVE OF ABSENCE POLICY

Any Member in good standing may apply to the Membership Committee in writing to request a Leave of Absence. The Board of Directors shall review, discuss, and vote on the application. Consideration will be given to reducing or removing the liability for dues for a portion or remainder of the calendar year for serious medical, financial, or relocation problems. The Membership Committee will notify the Member in writing of the Board's decision. Applications for Leave of Absence will not be accepted after August 31 in any calendar year. If a Leave of Absence continues to the end of a calendar year, for the following year the Member must reactivate his membership, resign, or request a continuance of the Leave of Absence. This process would be repeated at the end of each calendar year. A Member who elects to continue the Leave of Absence and requests to be reactivated during the year will be required to pay full dues retroactive to the beginning of the year. A Member who elects to be absent for the full year will not be obligated to pay dues.

Golfing privileges are suspended for those on Leave of Absence with two exceptions: 1). Newington residents who are on Leave of Absence may play golf under the terms of the Lease between IHCC and the Town of Newington and 2). the Membership Chairman approves that a member on LOA can play as a guest, paying guest fees in accordance. If a Leave of Absence is not granted, the Member shall continue to be liable for all charges.

All granted Leaves of Absence will, upon acceptance of request for reinstatement, be placed on the existing waiting list and will be given preference over all other Members on said waiting list. However, any member who has been granted a Leave of Absence because of serious medical reasons and re-applies for reinstatement because of recovery may, at the sole discretion of the Board of Directors, be reinstated for full golfing privileges.

12. RESIGNATION POLICY

All dues and assessments represent an annual commitment. Resignations during the year do not eliminate the obligation to annual payment, or the obligation to pay any special assessment in force at the time of resignation.

Indian Hill Country Club allows a Member to pay dues over a twelve (12) month period. This accommodation is offered for the convenience of the Members.

All requests for resignation of Membership from Indian Hill Country Club must be submitted before December 1st of each year and shall be considered effective only upon total payment of all dues and liabilities to the Club.

13. CHANGE IN CLASSIFICATION

Request for a change in classification must be submitted in writing to the Membership Committee, listing the reason for the request. Forms for reclassification are available at the IHCC office. All changes must be voted on by the Board of Directors. The Membership Chairman will notify the Member in writing of the Board's decision. If the request is granted, the new dues will be reflected in the next month's billing.

14. WAITING LIST PROCEDURE

First to be accepted to full Membership, as openings are available:

1. Members currently on Leave of Absence.
2. Applicants currently included in a Family Membership who are now applying for Membership in their own name.
3. New Applicants.

When an opening occurs for a waiting list, the Initiation Fee for which they will be liable will be calculated at whatever rate was in force at the time of the application, as long as they gave their notice of their intent to become full Members at the time of application.

15. LOCKERS

All Membership classifications are entitled to one (half-sized) locker, with the exception of Family Categories which are entitled to two half-sized size lockers. Since we have only 100 full sized lockers, the office maintains a waiting list and will assign lockers as they become available. Full size lockers are assigned at an additional cost

per year.

ARTICLE VII – FISCAL YEAR

The fiscal year of the Club shall begin on the first day of January and shall terminate on the 31st day of December.

ARTICLE VIII – MEMBERSHIP CARD

Each Member shall receive annually a Membership Card with a Membership Number subject to change at the discretion of the Board.

ARTICLE IX – ADOPTION, REPEAL OR AMENDMENT OF BYLAWS

Bylaws of the Club may be adopted, repealed or amended by the Board of Directors as follows:

A. Adoption, repealing or amendment of Bylaws shall require the affirmative vote of at least two thirds (2/3) of all Directors entitled to vote.

B. Following such adoption or amendment, the Board shall direct the Secretary to include said adoptions or amendments in the annual publication of the Bylaws to the Membership.

ARTICLE X – DEFINITIONS

Any disagreement regarding definition herein shall be decided by a majority vote of the Board of Directors, at a regular or special meeting of the Board.

ARTICLE XI – RULES AND REGULATIONS GOVERNING GOLF

The Board shall prescribe Rules, Policies and Administrative procedures for the operation of the Club which, from time to time may be found necessary or expedient for the Club's due and proper management, not inconsistent however, with the laws of the State of Connecticut, ordinances of the Town of Newington or these Bylaws.

Said Rules shall be published annually (during the month of January) and posted in a conspicuous place(s) in the Clubhouse and in the Newington Town Managers office.

Any Rules to be added, revised or deleted following the annual publication, shall be posted prior to the next scheduled meeting of the Board.